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| **CUSTOMER REGISTRATION FORM**  **MFS’s SALES PERSON NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | |
| **CUSTOMER’S DETAILS** | | | | |
| Name of Company  Company Reg. No.  Address  Postal Code  Mobile No  E-mail Address  Brand Name | | :  : SST Reg No. :  :  City :  : State & Country :  : Tel. No :  :  : Fax No: : | | |
| Type of Company : Sole Proprietor Partnership  Public Limited Private Limited    Date of Incorporation :  Paid-up Capital : | | | | |
| **CONTACT PERSON** | | | | |
| Purchasing Department  Tel. No  E-mail  Account Department  Tel. No  E-mail | | :  :  :  :  :  : | QC Department  Tel. No  E-mail | :  :  : |
| **PAYMENT** | | | | |
| Mode of Payment    Payment Term | | : Cheque Cash TT  : COD or PAYMENT BEFORE DELIVERY  (Any other payment terms, application for Credit Facilities is compulsory)  \*\*Kindly e-mail to [alina.mfs@gmail.com](mailto:alina.mfs@gmail.com) for this application\*\* | | |
| **DECLARATION** | | | | |
| I/We hereby declare that the above information given is true and shall undertake to promptly inform your company of any changes to the information supplied.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature with Company Stamp | | | | |
| Name  Position  Date | :  :  : | | | |

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| **TERMS AND CONDITION** |
| **Payment**   1. Payment can be made by cheques and online transfer. 2. Payment should be crossed “Account Payee” and payable to “**MARK’S FOOD SOLUTIONS SDN BHD**” 3. Payment made via cheque and online transfer is not deemed as payment unless notified to Mark’s Food Solutions Sdn Bhd and cheque is cleared. 4. All invoices shall be paid in full, without set off or deduction in any manner (except when expressly agreed in writing by Mark’s Food Solutions Sdn Bhd) on the due date specified on the invoice. No anticipation discount may be taken on invoices paid prior to their due date. 5. All invoices shall be payable by the customer within the time specified in the invoices. Late payment interest of 1.5 % per month shall be imposed for any late payment by the customer. 6. Mark’s Food Solutions Sdn Bhd reserve the right to impose a credit limit on customer (and amend such credit limit from time to time) and Mark’s Food Solutions Sdn Bhd shall be entitled to suspend deliveries of goods to customer if the amount exceeded the credit limit and credit terms. 7. All non-credit customer is required to do payment in advance before the delivery of the goods. 8. Any customer who required credit terms shall apply in writing to Mark’s Food Solutions Sdn Bhd after 1month purchased from Mark’s Food Solutions Sdn Bhd*.* Customer is required to fill in the “Credit Application and Guarantee”, forms and submit to Accounts Department for management approval. *(The company reserve the right to amend any of this credit term application at its absolute discretion)* 9. All cancellation of orders shall be communicated to Mark's Food Solutions Sdn Bhd not later than 7 working days from the schedule date of delivery of goods. Otherwise, the customer shall be liable to pay for the full sum of the order. 10. Mark’s Food Solutions Sdn Bhd shall impose Sales Tax for the product which under Sales & Services Tax (SST) governed under the government regulation.   **Disputed Invoices**   1. Any notification of a disputed invoices must be received by Mark’s Food Solutions Sdn Bhd within 7 working days of the billing date. Beyond the deadline, the bill deemed accepted by the customer. No further inquiry or report of discrepancies after expiry of the above stated period shall be entertained. 2. The undisputed amount is deemed accepted and must be paid within the credit terms. |